

UUFB Application to Borrow Furniture/ Equipment

Name of Borrower \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

I wish to borrow the following:

Tables \_\_\_\_\_ (Number Borrowed)

Chairs \_\_\_\_\_ (Number Borrowed)

Coffee Urn \_\_\_\_\_ Other \_\_\_\_\_

Event \_\_\_\_\_ Date \_\_\_\_\_

Furniture/Equipment Pick Up Date \_\_\_\_\_

Furniture/Equipment Return Date \_\_\_\_\_

Signature of Borrower \_\_\_\_\_

Signature of Facilities Chair \_\_\_\_\_